



**REQUEST FOR QUOTATION: FOR SUPPLY OF FURNITURE ARTICLES, FOR CABP, CHUNIAN**


1. Punjab Industrial Estates Development and Management Company (PIEDMC) intend to purchase furniture articles as per following specifications, terms and conditions.

**Specifications:**


**a. Office Table & Side Rack / Computer Table – 05 Nos**

I.	Table	<ul style="list-style-type: none"><li>• Wooden Table with lockable drawer (top leatherite)</li><li>• Colour: Dark brown in antique polish</li><li>• Glass at the top of table of 8mm</li></ul>	
	Dimensions	Size: (L - 6' X W- 2.5') Height = 30" Side Rack Size: (1 ½' X 3')	
	Side rack	<ul style="list-style-type: none"><li>• Side wooden Table/Computer rack (top leatherite)</li><li>• Colour: Dark brown in antique polish</li><li>• Glass at the top of table of 8mm</li></ul>	
	Dimensions	Size: (W-1½' X L- 3')	


**b. Revolving Chair – 05 Nos**

II.	Office Chair	<p>High quality frame with armrest, seat and back cushion.</p> <p>Polyurethane high-quality wheels, base &amp; hydraulic jack A+ rating (4<sup>th</sup> Grade). High quality leatherite upholstery, High quality molty foam.</p>	
	Dimensions	<p>Total height = 36''</p> <p>Arm to Arm Distance = 20''</p> <p>Back Height from seat = 24''</p> <p>Seat width= 18''</p>	

**c. Visitor Chair – 12 Nos**

III.	Visitor's Chair	<p>High quality leatherite upholstery &amp; molty foam. Steel frame, seat &amp; back cushion.</p>	
	Dimensions	<p>Total Height = 36''</p> <p>Arm to Arm Distance = 22''</p> <p>Back Height from seat = 22''</p> <p>Seat width = 20''</p>	

d. **Steel Almirah – 03 Nos:**

IV.	Material:	MS Steel with grey hammer color	
	Dimensions :	(Size H- 6' X W- 3' X D- 13'') with 3 shelves MS Steel with grey hammer color Sheet : 22 swg side and back Front Doors with handle lock	

**Note:** In order to ensure quality of above stated furniture articles; before finalizing suitable vendor the bid committee will physically inspect sample articles from show room of lowest bidder. If all or any of the articles are found of inferior quality, the bid will be rejected.

**Terms and Conditions**

1. Mode of Payment
  - a. Payment will be made through cross cheque in the name of company as per following schedule
    - I. 90% on supply of goods
    - II. 10% after defect liability period of one year.
2. Tax Deduction : As per prevailing tax laws.
3. Completion Time : Within 20 calendar days after the date of issuance of Purchase Order.
4. The bid must be accompanied with Rs. 19,000/- (Rupees nineteen thousand Only), which is 4.5% of the estimated cost, as Bid Security in the form of Bank Guarantee/ CDR / Pay Order/Demand Draft from a scheduled Bank in Pakistan in favor of PIEDMC, which will be released on satisfactory supply of the goods by the successful vendor.
5. The Bid must be valid for at least 90 calendar days.

6. Rates are to be quoted as per BOQ given below.

Description	Quantity	Rate per Unit (PKR)	Amount (PKR)	Remarks
<p><b>Wooden Table</b> with lockable drawer with side rack / computer rack (top leatherite)            Colour: Dark brown in antique polish            Size: (6' X 2.5')            Total Height = 30"            Side Rack Size: (1 ½' X 3')            Glass at the top of tables of 8mm</p>	05 Nos.			Sample table will be inspected at show room / site by bid opening committee before award of contract
<p><b>Revolving chairs</b> (Leatherite upholstery)            High quality frame, seat and back cushion. Polyurethane high-quality wheels, base &amp; hydraulic jack A+ rating (4<sup>th</sup> Grade). High quality leatherette, High quality molty foam.            Arm to Arm Distance = 20" X 20"            Back Height from seat= 2ft            Seat width= 18" X 18"            Total height = 36"</p>	05 Nos.			All bidders must bring their sample chair at the time of bidding opening as per defined specs.
<p><b>Visitor Chairs</b> (Leatherite upholstery)            (High quality leatherette &amp; molty foam. Steel frame, seat &amp; back cushion            Arm to Arm Distance = 22"            Back Height from seat= 22" X 22"            Total Height = 36"            Seat width= 20" X 18"</p>	12 Nos.			
<p><b>Steel Almirah</b> (Size 6' X 3' X 13'')            with 3 shelves            MS Steel with grey hammer color            Sheet : 22 swg side and back            Front Doors with handle lock</p>	03 Nos.			Sample Almirah will be inspected at show room / site by bid opening committee before award of contract

**Evaluation & Award of Contract:**

8. Evaluation will be carried out on Least Cost Method and award will be made to the lowest evaluated responsive bidder; from among those bidders who have fulfilled the criteria mentioned below.

- (a) The vendor should be an active tax payer. Documentary evidence to be provided
- (b) The vendor should be in business for not less than 5 years. Documentary evidence to be provided
- (c) Firm should be registered with the income tax department. Documentary evidence to be provided

- (d) Vendor should be Sales Tax registered. Documentary evidence to be provided
- (e) The vendors/suppliers/manufactures who otherwise found the lowest amongst bidder will be bound to show sample articles to the bid committee to monitor quality, specifications and design given in this document. Contract will be awarded subject to the satisfaction of the bid committee.

9. The quotations in prescribed manner should reach the undersigned by 1030 hrs, 3<sup>rd</sup> February, 2022; and will be opened at 1100 hrs on the same day in the presence of bidders or their representatives who wish to remain present.

GM – Planning & Contracts