

REQUEST FOR QUOTATION: FOR PROVIDING SECURITY ARRANGEMENT OF WATCH & WARD OF 11KV FEEDER LINE FROM ORIGIN POINT TO CHUNIAN AQUA BUSINESS PARK, CHUNIAN, DISTT. KASUR

Scope of Work Services

1. To provide fool proof watch & ward services of 11KV feeder line from origin point to Chunian Aqua Business Park (CABP), Chunian, Distt. Kasur.
2. To protect the above stated power lines & electrical poles from theft / robbery through consistent patrolling along / beneath the power supply lines from origin point to CABP through motorbikes / vehicles on 24 hours a day, 7 days a week and 365 days a year basis.
3. All security guards would be retired personnel from Armed Forces of Pakistan including Paramilitary Forces.
4. While deploying the security staff at CABP the age limits (30 - 55 years) must be adhered to. The security supervisor will be a retired JCO/Hevaldar or equivalent from Armed Forces of Pakistan.
5. The selected security company will furnish the particulars i.e. Name, Fathers Name, Age, Permanent Address etc., of all the security guards to Project Director CABP along with copies CNICs. On change of any security guard / supervisor the selected security company will instantly intimate the PD CABP along with full particulars. of new security guard / supervisor. Also the selected security company shall maintain a proper record of their employees posted at the premises and shall maintain their attendance records on daily basis.
6. All guards must carry rifle / gun along with 20 live rounds while on duty. No local guard (within the radius of 40 KMs) will be accepted.
7. Provision of arms and ammunition will be the responsibility of selected Security Company.
8. While quoting the rates, the minimum wage policy of Govt. of the Punjab with all applicable taxes must be kept in view.
9. The selected security company will be responsible for security clearance of their security supervisor / guards from required agencies, if so required by PIEDMC. Whenever, the PIEDMC shall desire to change any security guard/supervisor, the selected security company shall be bound to change that security guard / supervisor immediately.
10. The selected security company shall comply with all Rules and Regulations regarding Safety and Security of their men and shall have to arrange insurance etc.for their employees at their cost and Security company will responsible to indemnify, in case of any mishap to their employees.

11. In case of any mishap takes place apparently with the negligent of security personnel the security company shall be responsible to make good the loss to PIEDMC. Also Security Company shall be bound to accept finding / recommendations of the inquiry committee.
12. During duty time the security guards shall be in company's presentable uniform. Personnel engaged by Security Company will be under direct supervision and control of management of Security Company.
13. The selected Security Company shall not sub-contract the job assigned to any other company further.
14. The selected Security Company shall be responsible for the discipline and conduct as well as quality / standard of duty for fulfillment of requirement given in RFQ and contract agreement.
15. In case any of the security guards do not appear for duty at any time the selected security company shall be responsible to provide his replacement on immediate basis and to enable to do the assigned responsibilities satisfactorily at no extra cost.
16. The selected Security company shall be liable to provide / deploy security guards other than the above described locations if so requested by the PIEDMC.
17. Each guard deployed shall have following articles in his possession while on duty:
 - a. Security Company's Identity card
 - b. Whistle & torch
 - c. Serviceable weapon + 20 rounds
 - d. Walkie-Talkie set / Other internal communication devise in working condition

Terms and Conditions

18. Initial security services contract will be one year renewable with mutual consent. In case of earlier termination for any reason one month prior notice will be served by either party.
19. The services of selected security company shall be terminable on immediate basis in case any or group of employee (s) of Security Company found involved in felony / misconduct etc.
20. Supervisor of the security company will inspect his security guards' alertness during day and night. Any abnormality or unusual activity noted during security round / patrolling will immediately be communicated to PD CABP / PIEDMC relevant authority. During the inspection / visit / patrolling the supervisor / staff will be in Security Company's uniform.

21. A manager level officer will visit the project / estate of deployment at least once a weekly.
22. Monthly meeting will be held between, Project Director CABP and area Manager of selected security company.
23. Services will be hired according to PPRA Rules, 2014.
24. Bids amounts must be included all applicable government taxes, failing which the respective bid shall automatically be considered as non- responsive.
25. No over writing/amendments in submitted bids will be allowed before and after opening of the bids.
26. All columns of bidding documents as per given requirements must be filled completely before submitting the bids and no column should be left blank.
27. All bids must be accompanied by Bid security in the form of Bank Guarantee / CDR/Pay Order/DD from scheduled bank in Pakistan amounting to Rs. 102,000/ (Rupees One Hundred and Two Thousands Only) which is 2% of the estimated cost, failing which the respective bid will stand non-responsive.
28. **Successful bidder will have to submit performance guarantee in the shape of Bank guarantee @ 10% of the contract amount within 15 days of the award of contract.**
29. **Successful bidder is required to follow and implement Section 2 (bb) of EOBI Act 1976.**
30. **Eligibility Criteria**
 - a. Organizational structure with registered office address with list of key persons of the company together with brief bio data.
 - b. Registration with FBR and PRA and must be on active tax payers list of FBR and PRA
 - c. Copy of Memorandum & Articles of Association along with copy of Incorporation Certificate.
 - d. Details of vehicles in possession of the company and detail of arms etc.
 - e. Copy of NOC / License granted by the Ministry of Interior (Federal / Provincial) along with copy of NTN.
 - f. Details of litigation cases with any government or private organization (if any) - Affidavit required.

- g. Registration certificate of EOBI & Social Security Departments.
- h. Details of similar projects undertaken in last 5 years.
- i. Training System of security guards.
- j. Quotations deficient of any of the above said documents / information will be rejected.
- k. Contract shall be awarded to lowest bidder fulfilling the above criterion.
- l. Authorization letter from company CEO on stamp paper for signing and submission of Bid.

31. **Evaluation Criteria**

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|-----|---|--------------------------------|--------------------|
| (a) | Experience of the security company | - | 25 Marks |
| | i. 5 Years' Experience | | (Maximum 7 Marks) |
| | ii. 3.0 Marks for each subsequent year of Experience | | (Maximum 18 Marks) |
| (b) | Type and number of licensed weapons held on the inventory | - | 25 Marks |
| | i. 30 Bore/12 Bore- | 0.1 Mark for each weapon | (Maximum 6 Marks) |
| | ii. 8MM/9MM - | 0.5 Mark for each weapon | (Maximum 9 Marks) |
| | iii. SMG- | 1.0 Mark for each weapon | (Maximum 10 Marks) |
| (c) | Details of security services provided by the company with letters of satisfaction in last 5 years | - | 20 Marks |
| | i. Two (02) | Mark for each letter | (Maximum 20 Marks) |
| (d) | Type of vehicles and numbers of Motor cycles held on the inventory of company - | - | Max 30 |
| | i. | 1.0 Marks for each Motor Cycle | (Maximum 10 Marks) |
| | ii. | 2.0 Marks for each Car | (Maximum 10 Marks) |
| | iii. | 5.0 Marks for each Toyota Vigo | (Maximum 10 Marks) |

NOTE:-

- Documentary evidence to support the above criteria is mandatory. Failure in provision will result in zero marks.
- Prequalification status will be decided on pass / fail basis. The applicant must secure at least 50 % marks in each category and 60 % marks on aggregate to qualify.

32.

BOQ

Security companies are required to submit their bids (per month charges) for provision of security services / Armed guards for Chunian Aqua Business Park, for the period of one year, as per following detail:-

Chunian Aqua Business Park (CABP)

Sr. No	Services	Requirement	Rate including all taxes Per month	Amount	Remarks
01	Security Supervisor	1			<ul style="list-style-type: none"> Will reside at the project site (Retired Armed forces JCO/Hevaldar or equivalent from armed forces)
02	Armed Security Guards	6			<ul style="list-style-type: none"> Retired personnel from armed forces including Paramilitary forces. Age limit (30-55 Years). Each guard must carry at least 20 bullets while on duty.
03	Honda CD 70 Motor bike Model -2018 or above	1			<ul style="list-style-type: none"> For patrolling, covering 200 KMs in 24 hrs. Including fuel & Maintenance charges.
04	Car /van 800CC not below Model - 2018 with Armed Driver	1			<ul style="list-style-type: none"> For patrolling, covering 130 Kms in 24 hrs. Including fuel & Maintenance charges.
05	Internal Communication System	3 Sets			<ul style="list-style-type: none"> Internal Communication System at site office.
Sub Total per Month					
Amount per Year X 12					