



PUNJAB INDUSTRIAL ESTATES

DEVELOPMENT AND MANAGEMENT COMPANY

Request for Quotation

Sub: **PROCUREMENT OF MS WINDOWS AND MS OFFICE 365 APPS**

Punjab Industrial Estate Development and Management Company (PIEDMC) set up under section 42 of Companies Ordinance, 1984 (Now Companies Act 2017), to facilitate the industrial growth of Punjab. PIEDMC intends to procure "MS WINDOWS AND MS OFFICE 365 APPS" as per below mention details:

Sr	Description	Unit	Qty	Unit Rate with Tax (PKR)	Total Rate with Tax (PKR)
1	Microsoft Windows Professional 10 SNGL OLP 1 License NoLevel Legalization GetGenuine-FQC-09478	Nos.	29		
2	Microsoft 365 Apps for Business – AAA-10635	Per license per year	29		
Total Amount including all Taxes in Pak Rupees (PKR)					

Please follow the instructions /conditions given below:

1. Supplier must be registered with FBR for Income Tax / Sales Tax and must be on active tax payer list for Income Tax, Sales Tax and PRA Tax.
2. Vendor must be in this business for minimum three years.
3. The quotation should be sealed accompanied bid security of Rs. 29,000/- in shape of Bank Guarantee/Pay Order/ Demand Draft / CDR from a Scheduled Bank in Pakistan in Favor of PIEDMC. Bid Security of un-successful bidders will be released on award of the work whereas that of successful bidder will be released after completion of the supply and Installation.
4. All procurement will be carried out as per PPRA rules 2014(amended up to date) Single Stage One Envelop procedure and Purchase Order will be issued to the lowest evaluated responsive bidder.
5. The product offered must meet all of the specifications, failing which quotation will stand non-responsive.
6. Your quotation must be valid for minimum 120 days from bid opening date.
7. Delivery Schedule should be attached with quotation and shall not more than Ten (10) days from the date of issuance of Purchase Order.
8. The price should be inclusive of all taxes, G.S.T and other levies applicable under law of Pakistan.
9. Supply, at PIEDMC Head office and OWSC-Qie office is sole responsibility of supplier. Moreover, supply will be rejected if not received as per specification.
10. In case of delay in completion of works against given/decided schedule 0.5% of final bid /day will be charged as liquidity damage and maximum up to 10% of Purchase Order amount.
11. The quantity given above is tentative and PIEDMC reserves the right to increase or decrease the quantity without change in the quoted price.
12. Payment shall be made to the supplier through cross cheque / Pay Order in Pak Rupees, as per mode given below.



Head Office: Commercial Area (North) Sundar Industrial Estate, Raiwind Road, Lahore.

Tel: 042-35297203-6, Fax: 042-35297207

Website: www.pie.com.pk

An Approved Non Profit Organization U/S 2(36) of Income Tax Ordinance 2001



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- a) 100% on full delivery at PIEDMC Head office in Sundar Industrial Estate, Sundar Raiwind Road Lahore, after acceptance note, as per rate quoted above.
13. Sealed quotations must be received on or before **23rd December, 2021**, by **1400 hours** and will be opened on same day at **1430 Hrs.** publically at PIEDMC Head Office Sunder Industrial Estate, Sundar-Rai-wind Road Lahore. Final Evaluated Lowest Responsive Bidder will be announced after the detail evaluation.



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