



## REQUEST FOR QUOTATION (RFQ)

Procurement of Furniture & Fixture Articles  
required at Vehari Industrial Estate

Contract # PIE/P&C/FF/VIE/23/38



**Head Office:**

Commercial Area (North), Sundar Industrial Estate,  
Sundar-Raiwind Road, Lahore.

Tel :- 042-35297203-6 Fax :- 042-35297207

## REQUEST FOR QUOTATION (RFQ)

**Subject: REQUEST FOR QUOTATION FOR SUPPLY OF FURNITURE & FIXTURE ARTICLES REQUIRED AT VEHARI INDUSTRIAL ESTATE.**

Punjab Industrial Estates Development and Management Company (PIEDMC) is a company set up under section 42 of the Companies Act 1984 (Now companies Act 2017), owned by the Government of the Punjab with Public Private Partnership, to facilitate and accelerate the industrial growth of Punjab, Pakistan.

PIEDMC intends to procure Furniture & Fixture articles required at Vehari Industrial Estate, according to specifications given below

Sr.#	Description	Qty	Rate per Unit (PKR)	Amount (PKR)	Remarks
1	<p><b>Conference Table</b>                      Size: 12 seating capacity (L-12' X W-4'x H-3')                      Division: 3 portions (both half moon type sides 3' long x 2 middle rectangular portion 6' long)                      Source: Wooden top &amp; bottom frame                      Bottom frame size: (10'x2' -6") with sufficient thickness                      Style: Rectangular with both sides half moon type                      Finishing: Polyurethane Polish / PU Polish, wood colour, top middle groove covered with leather sheet size (10'x1') all side edges finished with 2"x1" gola patti ( complete in all respect as per satisfaction of the Engineer)</p>	01 No.			Sample will be inspected at show room / site by bid opening committee before award of contract
2	<p><b>Revolving Executive Chairs:</b>                      Executive chair with high mesh back, padded armrests with extra comfort adjustable seat, revolving base made of strong polypropylene with wheels  <u>Dimensions (minimum):</u>                      Chair Height: 45" to 50"                      Back Height: 25"                      Back Width: 18"-20"                      Headrest: 12"x5"                      Seat Size: 20"x20"                      5 Revolving Wheel Base                      Weight: 14-16 kg</p>	01 No.			Sample will be inspected at show room / site by bid opening committee before award of contract

3	<p><b>Revolving Chairs:</b> Revolving chair with low back, thick foam padded seat and cover with black color quality fabric, padded armrest, revolving base made of strong polypropylene with wheels with adjustable height.</p> <p><b><u>Dimensions (minimum):</u></b> Full Height: 30-36" Seat size: 18"x18" Seat Height: 16" to 21" Back seat Height: 16"-18" Back Width: 18"-20" Weight: 9-11 kg</p>	12 Nos.			Sample will be inspected at show room / site by bid opening committee before award of contract
4	<p><b>Standard Guest Chair</b> Complete wooden frame, seat &amp; back filled with superior quality soft foam, finished with leather sheet cover, half arms covered with leather sheet, fixed armrests,</p> <p><b>Polyurethane Polish/ PU polish, wood colour,</b> Full Height: 36"-38" Back Height: 22"-24" Seat size: 18"x18" - 20"x 20"</p>	18 Nos.			Sample will be inspected at show room / site by bid opening committee before award of contract
5	<p><b>Split AC</b> Capacity: 18,000 BTU Not below specification of Dawlance chrome 30- DC Inverter</p>	02 Nos.			Sample will be inspected at show room / site by bid opening committee before award of contract
6	<p><b>LED TV (55" Display)</b> Size: 55", android, 4K technology, latest model Not below specification of Echo Star 4K</p>	01 Nos.			Sample will be inspected at show room / site by bid opening committee before award of contract
<b>Total Amount (inclusive of all applicable Taxes)</b>					

### **Terms and Conditions**

#### **Name of Employer**

Punjab Industrial Estates Development & Management Company (PIEDMC)

## **Brief Description of Works**

“ Procurement of Furniture & Fixture articles required at Vehari Industrial Estate”

- (a) Employer’s address:  
Chief Engineer -Planning & Contracts  
Punjab Industrial Estates Development & Management Company (PIEDMC)  
Commercial Area (North), Sundar Industrial Estate  
Sundar-Raiwind Road, Lahore.  
Tel: 042-35297203-7.
- (b) Focal Person  
In case of any query, the interested parties may consult,  
Project Director (VIE)  
Punjab Industrial Estates Development & Management Company (PIEDMC)  
Commercial Area (North), Sundar Industrial Estate  
Sundar-Raiwind Road, Lahore.  
Mob: 0320-0840634.

## **Amount of Bid Security**

Rs. 28,300 (3% of Bid Amount)

## **Period of Bid Validity**

90 Days

## **Number of Copies of the Bid to be Submitted**

One (01) Original

## **Payment**

The payment will be made through cross cheque in the name of successful company as per following schedule:

- i. 90% on supply of goods
- ii. 10% after defect liability period of one year.

## **Time for Completion**

- i. Delivery Schedule should be attached with quotation and shall not more than Ten (10) days from the date of issuance of Purchase Order.
- ii. PIEDMC intends to procure Furniture & Fixture articles required at Vehari Industrial Estate according to specifications.

## **CDR / Pay Order/Demand Draft**

The bid must be accompanied with Rs. 28,300/- (Rupees Twenty Eight Thousand Three Hundred only), which is 3% of the estimated cost, as Bid Security in the form of CDR / Pay Order/Demand Draft from a scheduled Bank in Pakistan in favor of PIEDMC, which will be released on satisfactory completion of work. Bid security of unsuccessful bidders will be released on award of work to successful bidder.

The Bid must be valid for at least 90 calendar days from bid opening date and rate quoted must be inclusive of all applicable taxes.

## **Liquidity Damage**

In case of delay in completion of work, 0.5% of contract amount per day will be charged as liquidity damage and maximum up to 10% of contract amount.

## **Evaluation**

Evaluation will be carried out on Least Cost Method and award will be made to the lowest evaluated responsive bidder; from among those bidders who have fulfilled the criteria mentioned below.

- (a) The vendor should be an active tax payer. Documentary evidence to be provided.
- (b) The vendor should be in business for not less than 3 years. Documentary evidence to be provided
- (c) Firm should be registered with the income tax department. Documentary evidence to be provided
- (d) Vendor should be Sales Tax registered. Documentary evidence to be provided
- (e) The vendors/suppliers/manufactures who found the lowest amongst bidders will be bound to show sample articles to the bid committee to monitor quality, specifications and design given in this document. Contract will be awarded subject to the satisfaction of the bid committee.

## **Single Stage One Envelope Procedure**

- i. All procurement will be carried out as per PPRA rules 2014 (amended up to date) Single Stage One Envelope procedure and Purchase Order will be issued to the lowest evaluated responsive bidder.
- ii. Firms / companies / individuals not meeting the criteria mentioned above shall be considered as non-responsive bidders.
- iii. Sealed financial bid must be received on or before **15<sup>th</sup> September, 2023** up to 1100 hours; and shall be opened publically at 11:30 hours on the same day in the presence of bidders who wish to attend at PIEDMC Head Office Sunder Industrial Estate Rai-wind Road Lahore.
- iv. Final Evaluated Lowest Responsive Bidder will be announced after the detailed evaluation.

**Mandatory Requirements**

- (i) **Name of Firm/ Company:**-----
- (ii) **Name of Bidder:**-----
- (iii) **Postal Address:**-----  
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- (iv) **Office Phone No:**-----
- (v) **Active Mobile No:**-----
- (vi) **GST No:**-----
- (vii) **NTN No:**-----
- (viii) **Bid Security/Bank Draft/CDR:**-----

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**Name of Authorised Person**

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**Date of Submission**

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**Official Stamp**