



# Infrastructure Development of Quaid-e-Azam Business Park (QABP)

## PREQUALIFICATION DOCUMENT FOR CONSTRUCTION WORKS

December 2020

**Head Office:**

Commercial Area (North),  
Sunder Industrial Estate,  
Sundar-RaiwandRoad, Lahore  
Tel: 042-35297203-6, Fax: 042-35297207

# Summary Description

Page No.

**Section 1 - Instructions to Applicants (ITA)----- 1-1**

This Section specifies the procedures to be followed by Applicants in the preparation and submission of their Applications for Prequalification (AFP). Information is also provided on opening and evaluation of AFPs.

**Section 2 - Application Data Sheet (ADS)----- 2-1**

This Section consists of provisions that are specific to each prequalification and supplement the information or requirements included in Section 1 - Instructions to Applicants.

**Section 3 - Eligibility and Qualification Criteria (E&QLC) ----- 3-1**

This Section contains the criteria and methods to be used to evaluate Applications.

**Section 4 - Application Forms (APF) ----- 4-1**

This Section contains the Application Submission Sheet and all the forms required to be submitted with the Application.

**Section 5 - Eligible Countries (ELC) ----- 5-1**

This Section contains the list of eligible countries.

**Section 6 - Scope of Works----- 6-1**

This Section includes a summary description of the scope of works.

## Section 1 – Instructions to Applicants

### Table of Contents

	Page
<b>A. General .....</b>	<b>1-2</b>
1. Scope of Application .....	1-2
2. Source of Funds .....	1-2
3. Corrupt Practices .....	1-2
4. Eligible Applicants .....	1-2
5. Eligible Materials, Equipment and Services .....	1-3
<b>B. Contents of Prequalification Document .....</b>	<b>1-3</b>
6. Sections of the Prequalification Document .....	1-3
7. Clarification of Prequalification Document .....	1-4
8. Amendment of Prequalification Document .....	1-4
<b>C. Preparation of Applications .....</b>	<b>1-4</b>
9. Cost of Applications .....	1-4
10. Language of Application .....	1-4
11. Documents Comprising the Application .....	1-4
12. Application Submission Sheet .....	1-5
13. Documents Establishing the Eligibility of the Applicant .....	1-5
14. Documents Establishing the Qualifications of the Applicant .....	1-5
15. Format and Signing of the Application .....	1-5
<b>D. Submission of Applications .....</b>	<b>1-5</b>
16. Sealing and Marking of Applications .....	1-5
17. Deadline for Submission of Applications .....	1-6
18. Late Applications .....	1-6
19. Opening of Applications .....	1-6
<b>E. Evaluation of Applications .....</b>	<b>1-6</b>
20. Confidentiality .....	1-6
21. Clarification of Applications .....	1-6
22. Responsiveness of Applications .....	1-6
23. Subcontractors .....	1-7
<b>F. Prequalification of Applicants .....</b>	<b>1-7</b>
24. Evaluation of Applications .....	1-7
25. Employer's Right to Reject Applications .....	1-7
26. Prequalification of Applicants .....	1-7
27. Notification of Prequalification .....	1-7
28. Invitation to Bid .....	1-7
29. Changes in Qualifications of Applicants .....	1-7

	<b>A. General</b>
<b>1. Scope of Application</b>	1.1 In connection with the Invitation for Prequalification (IFP) indicated in Section 2 – Application Data Sheet (ADS), the Employer, as defined in the ADS, issues this Prequalification Document to Applicants interested in bidding for the works described in Section 6 – Scope of Works.
<b>2. Source of Funds</b>	2.1 The Project shall be financed by the Employer through funds provided by Government of the Punjab.
<b>3. Corrupt Practices</b>	3.1 The Employer shall declare an Applicant for Prequalification as ineligible for participating in any public procurement process of the organization for such period as it may determine on account of his engaging, directly or through an agent, in corrupt practice.
<b>4. Eligible Applicants</b>	<p>4.1 An Applicant may be an entity or any combination of entities with a formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture. In the case of a Joint Venture,</p> <p style="padding-left: 40px;">(a) all partners shall be jointly and severally liable; and</p> <p style="padding-left: 40px;">(b) a Joint Venture shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the partners of the Joint Venture during the prequalification process; in the event the Joint Venture is prequalified, during the bidding process; and, in the event the Joint Venture is awarded the Contract, during contract execution.</p>
	4.2 An Applicant, and all partners constituting the Applicant, shall have the nationality of Islamic Republic of Pakistan. An Applicant shall be deemed to have the nationality of Pakistan if the Applicant is constituted, incorporated, or registered and operates in conformity with the provisions of the laws of Pakistan.
	4.3 An Applicant (in case of JV, the Lead Partner) shall be duly licenced by the Pakistan Engineering Council (PEC) in the C-A category or in case validity of licence has expired, the Applicant had applied for renewal of licence before submission of its Application.
	4.4 An Applicant shall be registered with Income Tax Department and must be on Active Taxpayer List of the Federal Board of Revenue at the time of submission of its Application.
	4.5 An Applicant shall not be eligible to participate in this prequalification process while under temporary suspension or debarment/blacklisting by the Employer, any Government/Semi Government/Public Department in Pakistan (whether notified or not by Punjab Procurement Regulatory Authority (PPRA) on its website).
	4.6 Applicants shall not have a conflict of interest. All Applicants found to have a conflict of interest shall be disqualified. Applicants may be considered to be in a conflict of interest with one or more parties in the prequalification process, if any of the following apply:

	<p>(a) an Applicant participates in more than one Applications in this prequalification process, either individually or as a partner in a joint venture. This will result in the disqualification of all Applications in which the Applicant has participated;</p> <p>(b) two or more Applicants partially or wholly owned or directed by common individuals, regardless of extent of their shares or interest shall not be eligible to participate in the prequalification process. Either only one such Applicant may participate or such Applicants may form a joint venture to participate as one venture; and</p> <p>(c) an Applicant or its affiliated entity, participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of this Prequalification.</p>
	4.7 Applicants shall provide such evidence of their continued eligibility satisfactory to the Employer, as the Employer shall reasonably request.
<b>5. Eligible Materials, Equipment and Services</b>	5.1 The materials, equipment and services to be supplied under the Contract shall have as their country of origin in an eligible country as per Section 5 titled Eligible Countries.
	<b>B. Contents of Prequalification Document</b>
<b>6. Sections of the Prequalification Document</b>	<p>6.1 The Prequalification Document consists of the following sections indicated below, and should be read in conjunction with any Addenda issued in accordance with ITA 8.</p> <ul style="list-style-type: none"> <li>• Section 1 Instructions to Applicants (ITA)</li> <li>• Section 2 Application Data Sheet (ADS)</li> <li>• Section 3 Eligibility and Qualification Criteria (E&amp;QLC)</li> <li>• Section 4 Application Forms (APF)</li> <li>• Section 5 Eligible Countries (ELC)</li> <li>• Section 6 Scope of Works</li> </ul>
	6.2 The IFP issued by the Employer is not part of the Prequalification Document.
	6.3 The Employer is not responsible for the completeness of the Prequalification Document and its addenda, if they were not obtained directly from the source stated by the Employer in the IFP.
	6.4 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document. The information or documentation shall be complete, accurate, current, and verifiable. The Employer shall have the right to conduct independent checks to determine the completeness and accuracy of the information or documentation provided by the Applicant, and to take remedial actions, including rejection of the Applicant, as appropriate.
<b>7. Clarification of Prequalification</b>	7.1 A prospective Applicant requiring any clarification on the Prequalification Document shall contact the Employer in writing at the

<b>Document</b>	<p>Employer's address indicated in the ADS. The Employer will respond in writing to any request for clarification provided that such request is received no later than five (05) days prior to the deadline for submission of Applications. The Employer's response will be communicated not later than two (02) days prior to deadline for submission of Applications.</p> <p>The Employer shall forward copies of its response to all Applicants who have acquired the Prequalification Document, including a description of the inquiry but without identifying its source, subject to ITA 6.3. Should the Employer deem it necessary to amend the Prequalification Document as a result of a request for clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.</p>
<b>8. Amendment of Prequalification Document</b>	8.1 At any time prior to the deadline for submission of Applications, the Employer may amend the Prequalification Document by issuing addenda.
	8.2 Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the Prequalification Document from the Employer in accordance with ITA 6.3.
	8.3 To give prospective Applicants reasonable time in which to take an addendum into account in preparing their Applications, the Employer may, at its discretion, extend the deadline for the submission of Applications, pursuant to ITA 17.2.
<b>C. Preparation of Applications</b>	
<b>9. Cost of Applications</b>	9.1 The Applicant shall bear all costs associated with the preparation and submission of its Application, and the Employer shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.
<b>10. Language of Application</b>	10.1 The Application, as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in the English language. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages into the English language, in which case, for purposes of interpretation of the Application, the translation shall govern.
<b>11. Documents Comprising the Application</b>	<p>11.1 The Application shall comprise the following:</p> <ul style="list-style-type: none"> <li>(a) Application Submission Sheet, in accordance with ITA 12;</li> <li>(b) written confirmation authorizing the signatory of the Application to commit the Applicant, in accordance with ITA 15.3;</li> <li>(c) documentary evidence establishing the Applicant's eligibility to prequalify, in accordance with ITA 13;</li> </ul>

	<p>(d) documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and</p> <p>(e) any other document required as specified in the ADS.</p>
<b>12. Application Submission Sheet</b>	12.1 The Applicant shall prepare an Application Submission Sheet using the form furnished in Section 4 – Application Forms. This form must be completed without any alteration to the text, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
<b>13. Documents Establishing the Eligibility of the Applicant</b>	13.1 To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Sheet and Forms ELI 1 and 2, included in Section 4 – Application Forms.
<b>14. Documents Establishing the Qualifications of the Applicant</b>	14.1 To establish its qualifications to perform the Contract in accordance with Section 3 – Eligibility and Qualification Criteria, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section 4 – Application Forms.
<b>15. Format and Signing of the Application</b>	15.1 The Applicant shall prepare one original set of the documents comprising the Application as described in ITA 11 and clearly mark it "ORIGINAL". The original of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant.
	15.2 The Applicant shall submit copies of the signed original Application, in the number specified in the ADS, and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.
	15.3 The requirements regarding the legal instrument evidencing the authorization to represent and sign on behalf of the Applicant shall be as specified in the ADS. The name and position held by each person signing the authorization must be typed or printed below the signature. If an Applicant submits a deficient authorization, the Application shall not be rejected in the first instance. The Employer shall request the Applicant to submit an acceptable authorization within the number of days as specified in the ADS. Failure to provide an acceptable authorization with the prescribed period of receiving such a request shall cause the rejection of the Application.
	<b>D. Submission of Applications</b>
<b>16. Sealing and Marking of Applications</b>	16.1 The Applicant shall enclose the original and the copies of the Application in a sealed envelope which shall <ul style="list-style-type: none"> <li>(a) bear the name and address of the Applicant;</li> <li>(b) be addressed to the Employer, in accordance with ITA 17.1; and</li> <li>(c) bear the specific identification of this prequalification process indicated in ADS 1.1.</li> </ul>

	16.2 If the envelope is not sealed and marked as required, the Employer will assume no responsibility for the misplacement of the Application.
<b>17. Deadline for Submission of Applications</b>	17.1 Applications must be received by the Employer at the address and no later than the deadline indicated in the ADS.
	17.2 The Employer may, at its discretion, extend the deadline for the submission of Applications by amending the Prequalification Document in accordance with ITA 8, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.
<b>18. Late Applications</b>	18.1 The Employer shall reject late Applications and return unopened to such Applicants.
<b>19. Opening of Applications</b>	19.1 The Employer shall prepare a record of the opening of Applications that shall include, as a minimum, the name of the Applicant. A copy of the record shall be distributed to all Applicants.
	<b>E. Evaluation of Applications</b>
<b>20. Confidentiality</b>	20.1 Information relating to the evaluation of Applications, and recommendation for prequalification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.
	20.2 From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with ITA 28, if any Applicant wishes to contact the Employer on any matter related to the prequalification process, it may do so in writing.
<b>21. Clarification of Applications</b>	21.1 To assist in the evaluation of Applications, the Employer may, at its discretion, ask any Applicant for a clarification of its Application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
	21.2 If an Applicant does not provide clarifications of the information requested by the date and time set in the Employer's request for clarification, the Employer may proceed with the evaluation based on the information submitted with the Application.
<b>22. Responsiveness of Applications</b>	22.1 The Employer may reject any Application which is not responsive to the requirements of the Prequalification Document.
<b>23. Subcontractors</b>	23.1 The Employer does not intend to execute certain specific parts of the Works by subcontractors selected in advance by the Employer (Nominated Subcontractors).



	<b>F. Prequalification of Applicants</b>
<b>24. Evaluation of Applications</b>	24.1 The Employer shall use the criteria and methods defined in Section 3 – Eligibility and Qualification Criteria to evaluate the qualifications of the Applicants.
	24.2 The general experience and financial resources as subcontractors shall not be added to those of the Applicant for purposes of prequalification of the Applicant.
	24.3 As stipulated in ITA 1.1, this prequalification exercise shall be for the works described in Section 6 – Scope of Works.
<b>25. Employer’s Right to Reject Applications</b>	25.1 The Employer reserves the right to annul the prequalification process and reject all Applications at any time, without thereby incurring any liability to Applicants.
<b>26. Prequalification of Applicants</b>	26.1 All Applicants whose Applications have been determined to be substantially responsive to the requirements of the Prequalification Document and who have met or exceeded the specified criteria shall be prequalified by the Employer.
<b>27. Notification of Prequalification</b>	27.1 Once the Employer has completed the evaluation of the Applications, it shall notify all Applicants in writing of the names of those Applicants who have been prequalified.
<b>28. Invitation to Bid</b>	28.1 Promptly after the notification of the results of the prequalification, the Employer shall invite bids from all the Applicants that have been prequalified.
<b>29. Changes in Qualifications of Applicants</b>	<p>29.1 Any change in the qualification status of an Applicant after being prequalified in accordance with ITA 27 shall be subject to the written approval of the Employer. Any such change shall be submitted to the Employer no later than 07 days after the date of the Invitation to Bid. Such approval shall be denied if, as a consequence of any change,</p> <ul style="list-style-type: none"> <li>(a) the prequalified Applicant, after the change, no longer substantially meets the qualification criteria set forth in Section 3 – Eligibility and Qualification Criteria; or</li> <li>(b) a new partner that had not been prequalified as an Applicant is added to a prequalified Applicant.</li> </ul>

## Section 2 – Application Data Sheet

### A. General

ITA 1.1	The identification of the Invitation for Prequalification is: <span style="background-color: #cccccc; display: inline-block; width: 150px; height: 1em;"></span>
ITA 1.1	The name of the Employer is: Punjab Industrial Estates Development and Management Company (PIEDMC)
ITA 2.1	The name of the Project is: Quaid-e-Azam Business Park (QABP) formerly known as Quaid-e-Azam Apparel Park (QAAP)

### B. Contents of the Prequalification Document

ITA 7.1	For <b>clarification purposes</b> only, the Employer's address is: General Manager (Planning and Contracts), Punjab Industrial Estates Development and Management Company (PIEDMC), Head Office: Commercial Area (North), Sunder Industrial Estate, Sunder-Raiwand Road, Lahore Tel: 042-35297203-6, Fax: 042-35297207
---------	---

### C. Preparation of Applications

ITA 11.1 (e)	The Applicant shall submit with its Application the following additional documents: <span style="background-color: #cccccc; display: inline-block; width: 150px; height: 1em;"></span>
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application is: Two (02)
ITA 15.3	The requirements regarding the legal instrument evidencing the authorization to represent and sign on behalf of the Applicant shall be a Power of Attorney, indicating that the person(s) signing the Application has(ve) the authority to sign the Application for Prequalification.
ITA 15.3	The Applicant shall submit an acceptable authorization within three (03) days.

### D. Submission of Applications

ITA 17.1	For <b>Application submission purposes</b> only, the Employer's address is: General Manager (Planning and Contracts), Punjab Industrial Estates Development and Management Company (PIEDMC), Head Office: Commercial Area (North),
----------	---

	<p>Sunder Industrial Estate, Sundar-Raiwand Road, Lahore</p> <p><b>The deadline for Application submission is:</b></p> <p>Date: 8th January 2021</p> <p>Time: 03:00 pm</p>
--	--

## Section 3: Eligibility and Qualification Criteria

### 1. General

This Section contains Eligibility and Qualification Criteria that the Employer shall use to evaluate the Applications and qualify the Applicants in accordance with ITA 24. The Applicant shall provide all the information requested in the relevant forms contained in Section 4 – Application Forms.

The information provided in the forms shall be substantiated with valid documentary evidences otherwise the requirement will not be considered as complied.

### 2. Criteria

Eligibility and Qualification Criteria described here below must be met by the legal entity(ies) comprising the Applicant.

#### 2.1 Eligibility

Criteria		Compliance Requirements			Documents
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	Lead Partner	

##### 2.1.1 Joint Venture

Joint Venture (JV) Requirement in accordance with ITA 4.1.	not applicable	must meet requirement	not applicable	not applicable	Formal Letter of Intent to enter into JV or existing JV Agreement
--	----------------	-----------------------	----------------	----------------	---

##### 2.1.2 Nationality

Nationality in accordance with ITA 4.2.	must meet requirement	not applicable	must meet requirement	not applicable	Application Submission Sheet, Forms ELI-1 & ELI- 2 with attachments
---	-----------------------	----------------	-----------------------	----------------	---

##### 2.1.3 PEC Licencing

Licencing by Pakistan Engineering Council (PEC) in accordance with ITA 4.3.	must meet requirement	not applicable	must be registered with PEC	must meet requirement	PEC Licence. In case validity of licence has expired, application for renewal of licence along with fee receipt shall also be submitted
---	-----------------------	----------------	-----------------------------	-----------------------	---

Criteria Requirement	Compliance Requirements			Documents Submission Requirements	
	Single Entity	Joint Venture			
		All Partners Combined	Each Partner	Lead Partner	

#### 2.1.4 Tax Registration

Requirement of the firm on Active Taxpayer List (ATL) of FBR in accordance with ITA 4.4.	must meet requirement	not applicable	must meet requirement	not applicable	Extracts of ATL
--	-----------------------	----------------	-----------------------	----------------	-----------------

#### 2.1.5 Debarment/Blacklisting

Not having been debarred/blacklisted by the Employer, any Government/ Semi Government/Public Department in accordance with ITA 4.5.	must meet requirement	not applicable	must meet requirement	not applicable	Application Submission Sheet
---	-----------------------	----------------	-----------------------	----------------	------------------------------

#### 2.1.6 Conflict of Interest

No Conflict of Interest in accordance with ITA 4.6.	must meet requirement	not applicable	must meet requirement	not applicable	Application Submission Sheet, Forms ELI-1 & ELI- 2 with attachments
---	-----------------------	----------------	-----------------------	----------------	---

#### 2.2 Pending Litigation and Arbitration

All pending litigation and arbitration, if any, shall be treated as resolved against the Applicant and so shall in total not represent more than fifty percent (50%) of the Bidder's net worth for the last year calculated as the difference between total assets and total liabilities.	must meet requirement by itself or as partner to any past Joint Venture	not applicable	must meet requirement by itself or as partner to any past Joint Venture	not applicable	Form LIT – 1 with attachments
---	---	----------------	---	----------------	-------------------------------

### 2.3 Financial Situation

Criteria  Requirement	Compliance Requirements			Documents	
	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	Lead Partner	

#### 2.3.1 Historical Financial Performance

Submission of separate yearly audited financial statements for the last five (05) years to demonstrate the current soundness of the Applicant's (legal entity) financial position and its prospective long-term profitability. As a minimum, Net worth for the last year, calculated as the difference between total assets and total liabilities should be positive.	must meet requirement	not applicable	must meet requirement	not applicable	Form FIN – 1 with attachments
--	-----------------------	----------------	-----------------------	----------------	-------------------------------

#### 2.3.2 Average Annual Construction Turnover

Minimum average annual construction turnover of PKR 5 billion (Pak Rupees five billion) calculated as total certified payments received for contracts in progress or completed, within the last five (5) years.	must meet requirement	must meet requirement	must meet not less than 30% of the requirement	Lead Partner must meet at least fifty percent (50%) of the requirement	Form FIN – 2 with attachments
---	-----------------------	-----------------------	--	--	-------------------------------

### 2.3.3 Financial Resources

<p>The Applicant must demonstrate access to, or availability of, financial resources such as liquid assets (Cash &amp; Bank balances and marketable securities only), unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet:</p> <p>(a) the cash flow requirements of PKR 2.5 billion (Pak Rupees two billion five hundred million) for this contract;</p> <p>(b) the overall cash flow requirements for this contract and his current works commitment.</p>	must meet requirement	must meet requirement	not applicable	not applicable	Form FIR-1 Form FIR-2  with attachments
--	-----------------------	-----------------------	----------------	----------------	--

### 2.4 Experience in Contracts of Similar Size and Nature

Criteria	Compliance Requirements			Documents	
Requirement	Single Entity	Joint Venture			Submission Requirements
		All Partners Combined	Each Partner	Lead Partner	
Minimum two (02) projects of similar nature and complexity completed over last ten (10) years each amounting to not less than PKR 5 billion. Out of above stated two projects, at least one project shall have been executed in Pakistan.	must meet requirement	must meet requirement	not applicable	must meet fifty percent (50%) requirement	Form EXP-1  with attachments

Notes:

- (i) Project having amounting less than PKR 5 billion shall not be considered.
- (ii) The Applicant shall submit authenticated documentary evidence which include Taking Over Certificate/Completion Certificate of the contracts being claimed under above mentioned criteria.

### 2.5 Personnel

The Applicant must demonstrate that it has the suitably qualified personnel for the key positions that meet the following requirements and will be made available for this contract as per requirements:

<b>Sr. No.</b>	<b>Position</b>	<b>Total Work Experience [years]</b>	<b>Experience In Similar Work [years]</b>
1	Project Manager	25	20
2	Site Construction Manager	20	15
3	Professional Civil Engineers (2 Nos.)	15	10
4	Material Engineer (1 No.)	15	10
5	Contracts Engineer (1 No.)	15	10
6	Quantity Surveyor (1 No.)	15	10
7	Occupational Health and Safety Manager (01 No.)	15	10

The Applicant shall provide details of the above mentioned personnel that the Applicant considers appropriate to perform the Contract together with their academic qualifications and experience. The Applicant shall also complete the Forms PER-1 and PER-2.

## 2.6 Equipment

The Applicant must demonstrate that it has owned the following key equipment:

<b>Sr. No.</b>	<b>Equipment Type</b>	<b>*Minimum Numbers Required</b>
1	Grader	2
2	Loader	2
3	Excavator	2
4	Dumpers/ Tractors Trolleys	8
5	Concrete Batching Plant	1
6	Transit Mixer	4
7	Concrete Pump	1
8	Vibratory Roller	3
9	Crane	2
10	Water Bowser/Tanker	4

\* These are the minimum requirements. However, the Applicant should have sufficient resources to complete the Project within scheduled time. The Applicant shall provide details of proposed items of equipment using Form EQUIP-1.



## Section 4 – Application Forms

To establish its qualifications to perform the Contract in accordance with Eligibility and Qualification Criteria, the Applicants shall provide all the information requested in the corresponding forms included herein.

- Application Submission Sheet		
1	Form ELI - 1:	Applicant Information Sheet (In case of Single Entity)
2	Form ELI - 2:	Applicant Information Sheet (In case of Joint Venture)
3	Form LIT - 1:	Pending Litigation and Arbitration
4	Form FIN - 1:	Financial Situation
5	Form FIN - 2:	Average Annual Construction Turnover
6	Form FIR - 1:	Financial Resources
7	Form FIR - 2:	Current Contract Commitments/Works in Progress
8	Form EXP - 1:	Experience in Contracts of Similar Size and Nature
9	Form PER - 1:	Proposed Personnel
10	Form PER-2:	Resume of Proposed Personnel
11	Form EQUIP - 1:	Equipment

**-Note-**

The information provided in the corresponding forms included herein should be substantiated with valid documentary evidences otherwise the requirement will not be considered as complied.

## Application Submission Sheet

IFP No.: .....

### Quaid-e-Azam Business Park (QABP)

To:

General Manager (Planning and Contracts),  
Punjab Industrial Estates Development and Management Company (PIEDMC),  
Head Office, Commercial Area (North),  
Sunder Industrial Estate, Sundar-Raiwand Road, Lahore

Gentleman,

We, the undersigned, apply to be prequalified for the referenced IFP and declare the following:

- (a) We have examined and have no reservations to the Prequalification Document, including addenda, issued in accordance with ITA 8.
- (b) Our subcontractors or suppliers for any part of the contract, if any, shall have nationalities from eligible countries, in accordance with ITA 5.
- (c) We have not been declared debarred/blacklisted in accordance with ITA 4.5.
- (d) We do not have any conflict of interest in accordance with ITA 4.6.
- (e) We understand that you may cancel the prequalification process at any time and that you are not bound either to accept any Application that you may receive or to invite the prequalified Applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants, in accordance with ITA 25.
- (f) We undertake that all the information and documents submitted with our Application are genuine, and in case of incorrect information or fake documents we shall be liable for punitive action under the Applicable Law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

Signature: \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign Application for and on behalf of

\_\_\_\_\_  
(Name of Applicant in Block Capitals)

(Seal)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Occupation: \_\_\_\_\_

**Form ELI - 1: Applicant Information Sheet (In case of Single Entity)**

<b>Applicant Information</b>	
<b>Applicant's legal name</b>	
<b>Applicant's country of constitution</b>	
<b>Applicant's year of constitution</b>	
<b>Applicant's legal address in country of constitution</b>	
<b>Applicant's authorized representative information</b> (name, address, telephone numbers, fax numbers, e-mail address)	
<p><b>Attached are copies of the following documents.</b></p> <p><input type="checkbox"/> 1. Articles of incorporation or constitution of the legal entity named above along with list of controlling shareholders, directors and legal representative.</p> <p><input type="checkbox"/> 2. Authorization to represent the firm named above.</p>	

**Form ELI - 2: Applicant Information Sheet (In case of Joint Venture)**

Each partner of a JV must fill in this form.

<b>Joint Venture Information</b>	
<b>Applicant's legal name</b>	
<b>JV Partner's legal name</b>	
<b>JV Partner's country of constitution</b>	
<b>JV Partner's year of constitution</b>	
<b>JV Partner's legal address in country of constitution</b>	
<b>JV Partner's authorized representative information</b> (name, address, telephone numbers, fax numbers, e-mail address)	
<p><b>Attached are copies of the following documents.</b></p> <p><input type="checkbox"/> 1. Articles of incorporation or constitution of the legal entity named above along with list of controlling shareholders, directors and legal representative.</p> <p><input type="checkbox"/> 2. Authorization to represent the firm named above.</p> <p><input type="checkbox"/> 3. Letter of Intent/Joint Venture Agreement; a statement to the effect shall be included in the Letter of Intent/JV Agreement that all partners of the Joint Ventures shall at all times and under all circumstances be liable jointly and severally for the execution of the Contract in accordance with the Contract terms.</p>	

**Form LIT - 1: Pending Litigation and Arbitration**

Each Applicant or partner of a JV must fill in this form.

<b>Pending Litigation and Arbitration</b>			
<p><b>Choose one of the following:</b></p> <p><input type="checkbox"/> <b>No pending litigation and arbitration in accordance with Criterion 2.2 of Section 3: Eligibility and Qualification Criteria</b></p> <p><input type="checkbox"/> <b>Below is a description of all Pending litigation and arbitration in accordance with Criterion 2.2 of Section 3: Eligibility and Qualification Criteria</b></p> <p><b>Net worth for the last year = PKR _____</b>  <b>[As per Form FIN - 1]</b></p>			
Year	Matter in Dispute	Value of Pending Claim in respective currency <hr style="width: 20px; margin: 0 auto;"/>	Value of Pending Claim in PKR Equivalent
<b>Total</b>			
<b>Value of Pending Claim as a Percentage of Net Worth</b>			

**Form FIN - 1: Financial Situation**

Each Applicant or partner of a JV must fill in this form.

<b>Financial Data for Previous 5 [Years PKR Equivalent]</b>				
<b>Year 1:</b>	<b>Year 2:</b>	<b>Year 3:</b>	<b>Year 4:</b>	<b>Year 5:</b>

**Information from Balance Sheet**

<b>Total Assets (TA)</b>					
<b>Total Liabilities (TL)</b>					
<b>Net Worth =TA-TL</b>					
<b>Current Assets (CA)</b>					
<b>Current Liabilities (CL)</b>					
<b>Working Capital = CA-CL</b>					

**Information from Income Statement**

<b>Total Revenues</b>					
<b>Profits Before Taxes</b>					
<b>Profits After Taxes</b>					

- Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last five years, as indicated above, complying with the following conditions.
- All such documents reflect the financial situation of the firm.
  - Historic financial statements must be audited by a certified accountant.
  - Historic financial statements must be complete, including all notes to the financial statements.
  - Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

**Form FIN - 2: Average Annual Construction Turnover**

Each Applicant or partner of a JV must fill in this form.

<b>Annual Turnover Data for Last 5 Years</b>	
<b>Year</b>	<b>Amount (PKR)</b>
<b>Average Annual Turnover:</b>	

The information supplied should be the Annual Construction Turnover of the Applicant or each member of a JV in terms of the amounts billed to clients for each year for contracts in progress or completed.



**Form FIR - 1: Financial Resources**

Specify proposed sources of financing, such as liquid assets (Cash & Bank balances and marketable securities only), unencumbered real assets, lines of credit, and other financial means other than any contractual advance payments, net of current commitments, available to meet the cash flow demands of this contract.

Each Applicant or partner of a JV must fill in this form.

No.	Source of Financing	Amount (PKR)
1		
2		
3		
4		
<b>Total</b>		
<b>Current Commitments [as per Form FIR - 2]</b>		
<b>Net Financial Resources</b>		

**Form FIR - 2: Current Contract Commitments/Works in Progress**

Applicant and each partner to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion.

Each Applicant or partner of a JV must fill in this form.

No.	Name of Contract	Employer's Contact Address, Tel, Fax	Value of Outstanding Work [Respective Currency ]	Value of Outstanding Work [PKR Equivalent]*	Estimated Completion Date	Value of Net Outstanding Work ** [PKR Equivalent]*
1						
2						
3						
4						
5						
<b>Total Value of Outstanding Work [PKR Equivalent]</b>						

\* converted to PKR at the rate of exchange prevailing twenty-eight days prior to deadline for submission of Applications.

\*\* The Applicant shall substantiate the above information with documentary evidence, i.e., Award of Contract & Approved Project Schedule(s) etc.

The Applicant shall also provide the evidence of rate of exchange.

**Form EXP – 1: Experience in Contracts of Similar Size and Nature**

Each Applicant or partner of a JV must fill this form.

Fill out one (1) form per contract.

<b>Contract of Similar Size and Nature</b>	
<b>Name of Firm:</b>	
<b>Contract No . . . . .</b>	<b>Contract Identification</b>
<b>Award Date:</b>	<b>Completion Date:</b>
<b>Total Contract Amount</b>	in respective currency _____:  in PKR Equivalent*:
<b>If partner in a Joint Venture, specify participation of total contract amount</b>	<b>Percentage share in Total:</b>  <b>Corresponding Amount (in PKR):</b>
<b>Employer's name</b> <b>Address</b> <b>Telephone number</b> <b>Fax number</b> <b>E-mail</b>	
<b>Description of the Similarity in Accordance with Criterion 2.4 of Section 3: Eligibility and Qualification Criteria</b>	

\* Converted to PKR at the rate of exchange at the date of contract.

**Form PER - 1: Proposed Personnel**

The Applicant shall provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3: Eligibility and Qualification Criteria. The data on their experience should be supplied using the Form below for each candidate.

<b>1.</b>	<b>Title of Position*</b>
	<b>Name</b>
<b>2.</b>	<b>Title of Position*</b>
	<b>Name</b>
<b>3.</b>	<b>Title of Position*</b>
	<b>Name</b>
<b>4.</b>	<b>Title of Position*</b>
	<b>Name</b>
<b>7.</b>	<b>Title of Position*</b>
	<b>Name</b>

\*As listed in Section 3: Eligibility and Qualification Criteria



**Form EQUIP - 1: Equipment**

The Applicant shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment listed in Section 3: Eligibility and Qualification Criteria. A separate Form shall be prepared for each item of equipment listed.

<b>Item of Equipment</b>	
<b>Equipment Information</b>	<b>Name of manufacturer</b>
	<b>Capacity</b>
<b>Current Status</b>	<b>Model and power rating</b>
	<b>Year of manufacture</b>
<b>Current Status</b>	<b>Current location</b>
	<b>Details of current commitments</b>
<b>Source</b>	<b>Indicate source of the equipment</b>
	<input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased

---

## **Section 5 – Eligible Countries**

The countries with which Pakistan has commercial/trade relation as per applicable laws of Pakistan.

## Section 6 – Scope of Works

### A. Project Introduction

Government of the Punjab established Punjab Industrial Estates Development & Management Company (PIEDMC) (the Employer) to achieve orderly, planned and rapid industrialization of the Punjab by developing new industrial estates and managing the existing industrial estates in a dynamic and innovative manner with a view to providing turnkey solutions to the prospective entrepreneurs thereby generating economic activity and creating mass employment opportunities.

The importance of establishment of modern industrial parks/estates cannot be over emphasized in the present era of rapid growth of industrialization. Experience in the country and elsewhere strongly indicates that industries thrive better when established in a planned environment of an industrial estate.

The benefits of industrial estates include:

- i. structured platform available to set up industries
- ii. support services/ utilities provided at one location
- iii. availability of skilled/ unskilled manpower
- iv. capitalization of strength of each region
- v. relatively secure environment
- vi. easy to comply with environmental regulations

The Government of the Punjab has initiated a Project of "Quaid-e-Azam Business Park (QABP) formerly known as Quaid-e-Azam Apparel Park (QAAP)" to facilitate the textile, garment & other industry all over Pakistan. PIEDMC has been made responsible for its execution.

The Project site is located on M-2, motorway near district Sheikhpura 40km from Lahore, provincial capital of Punjab province. The satellite image showing the location plan of QABP project is attached. QABP will be developed over an area of about 1860 acres which can meet the requirements to provide maximum possible facilities including infrastructure, amenities and grid station etc. to the potential industrialists.

### B. Scope of Works

The Employer has issued the directive for Prequalification of Constructors/Applicants for execution of of following components of the QABP:

- Water Supply System (overhead water tanks, tube-wells and water supply pipe network)
- Waste Water Collection and Disposal System (disposal station and waste water pipes network)
- Drainage System (pumping Station and drainage pipes network)
- Internal roads and road structures
- Landscaping and other misc. works