



REQUEST FOR QUOTATION (RFQ)

Procurement of Furniture & Fixture Articles
required for renovation of office under
overhead water tank at Bhalwal Industrial
Estate

Contract # PIE/P&C/FF/BIE/23/44

Head Office:

Commercial Area (North), Sundar Industrial Estate,
Sundar-Raiwind Road, Lahore.

Tel :- 042-35297203-6 Fax :- 042-35297207







REQUEST FOR QUOTATION (RFQ)







**Subject: REQUEST FOR QUOTATION FOR SUPPLY OF FURNITURE & FIXTURE
ARTICLES REQUIRED FOR RENOVATION OF OFFICE UNDER OVERHEAD
WATER TANK AT BHALWAL INDUSTRIAL ESTATE.**

Punjab Industrial Estates Development and Management Company (PIEDMC) is a company set up under section 42 of the Companies Act 1984 (Now companies Act 2017), owned by the Government of the Punjab with Public Private Partnership, to facilitate and accelerate the industrial growth of Punjab, Pakistan.

PIEDMC intends to procure Furniture & Fixture articles required for renovation of office under overhead water tank at Bhalwal Industrial Estate, according to specifications given below

Sr .#	Description	Qty	Rate per Unit (PKR)	Amount (PKR)	Pictures
1	Lockable Metal Filing Cabinets with 04 Nos Drawers Specification: (Size H- 54" X W- 18" X D- 24") MS Steel with grey hammer color having 04drawers Sheet: 22 gauge	2 Nos.			
2	Metal File Racks (Adjustable) with 5 shelves) Specification: Size H- 6' X W- 3' X D- 1.5') MS Steel angle gauge: 14 Shelf sheet gauge: 22 Powder coated	3 Nos.			
3	Plastic Waste Baskets Specification: Plastic bodySize H=15", Top dia=12"	5 Nos.			
4	Mettalic Gold Refregerator Specification: Refrigerator Model No- 9160 WB Chrome (Not below specification of dawlace)	1 No.			

5	Water Dispencer Specification: Dispencer-3 Taps with door Model No-1051 (Not below specifications of Dawlance)	2 Nos.			
6	Microwave Oven (30) liter Specification: Microwave Oven Modal No-388 (Not below specifications of Dawlance)	1 No.			
7	Office Table Polish Model China moudling 5'x3' with side rack Specification: Size 5x3' Office Table Set, with side rack,(3'x1.5') China Moulding Top Border Made In MDF 4" wide, Table Top in Black Leatherette Rexian with polish model	3 Nos.			
8	Revolving Chair imported TW226#12 back side coat hanger (for executive) Specification: Polyurethane high-quality wheels, base & hydraulic jack A+ rating , imported tw 226 # 12 back side coat hanger type Total height = 48" Arm to Arm Distance = 20" Back Height from seat = 28" Seat width= 18"	3 Nos.			
9	Sofa Bench for 3 persons each Specification: Lenght = 6'-0" Weight= 32kg each Steel sofa for 3 Persons (Imported)	4 Nos.			
10	Office Chair (imported) Specification: Seat & back foam poshes rexin, totally imported with imported frame Total Height = 39" Arm to Arm Distance = 22"1/2 Back Height from seat = 25" Seat width = 20"	10 Nos.			
11	Wooden Front Table with Glass top size (4'x2') Specification: Shesham wood frame,5mm thick glass at bottom &12mm thick glass on top, polished Size (4'x2')	1 No.			

12	Wooden Almirah (4'x7') Specification: Size (4'x7'), body frame with 3"/4" thick laminated vin board, leaves and shelves with 3"/4" thick MDF laminated board sheet, ends secured with best pvc gola , with concealed drawer, shoe rack hanging rod, back covered with 3mm thick MDF sheet wooden foot rests etc	1 No.			
13	Single Wooden, Bed with side tables 6" thick mattress Specification: Wooden bed with side tables each Size 78"x42" made in sheesham wood and laminated front & back with foam poshes Rexin wooden side table with drawers, polished , 6" thick metress of molty foam	2 Nos.			
14	Wooden Chair Specification: Wooden Chair Made in Shesham Wood Upholstery in 1 st quality Foam With complete chair in polish	2 Nos.			
15	1.5 Ton Inverter Air Split type air conditioner including all accessories Specification: Split Ac (1.5 tons) Chrome-30-DC Inverter (Not below specifications of Dawlance)	3 Nos.			
16	1.0 Ton Inverter Air Split type air conditioner including all accessories Specification: Split Ac (1.00 tons) Chrome-30-DC Inverter ((Not below specifications of Dawlance)	1 No.			
17	Exhaust fan 12" dia plastic body including all accessories. Specification: Plastic body 12" dia	2 Nos.			
Total Amount (inclusive of all applicable Taxes)					
Note: All above Samples will be inspected at show room / site by bid opening committee before award of contract					

Terms and Conditions

Name of Employer

Punjab Industrial Estates Development & Management Company (PIEDMC)

Brief Description of Works

“ Procurement of Furniture & Fixture articles required for renovation of office under overhead water tank at Bhalwal Industrial Estate ”

- (a) Employer’s address:
Chief Engineer -Planning & Contracts
Punjab Industrial Estates Development & Management Company (PIEDMC)
Commercial Area (North), Sundar Industrial Estate
Sundar-Raiwind Road, Lahore.
Tel: 042-35297203-7.
- (b) Focal Person
In case of any query, the interested parties may consult,
Chief Engineer (Technical)
Punjab Industrial Estates Development & Management Company (PIEDMC)
Commercial Area (North), Sundar Industrial Estate
Sundar-Raiwind Road, Lahore.
Mob: 0320-0840622.

Amount of Bid Security

Rs. 44,800 (2% of Bid Amount)

Period of Bid Validity

90 Days

Number of Copies of the Bid to be Submitted

One (01) Original

Payment

The payment will be made through cross cheque in the name of successful company as per following schedule:

- i. 90% on supply of goods
- ii. 10% after defect liability period of one year.

Time for Completion

- i. Delivery Schedule should be attached with quotation and shall not more than Twenty (20) days from the date of issuance of Purchase Order.
- ii. PIEDMC intends to procure Furniture & Fixture articles required for renovation of office under overhead water tank at Bhalwal Industrial Estate according to specifications.

CDR / Pay Order/Demand Draft

The bid must be accompanied with Rs. 44,800/- (Rupees Forty Four Thousand Eight Hundred only), which is 2% of the estimated cost, as Bid Security in the form of CDR / Pay Order/Demand Draft from a scheduled Bank in Pakistan in favor of PIEDMC, which will be released on satisfactory completion of work. Bid security of unsuccessful bidders will be released on award of work to successful bidder.

The Bid must be valid for at least 90 calendar days from bid opening date and rate quoted must be inclusive of all applicable taxes.

Liquidity Damage

In case of delay in completion of work, 0.5% of contract amount per day will be charged as liquidity damage and maximum up to 10% of contract amount.

Evaluation

Evaluation will be carried out on Least Cost Method and award will be made to the lowest evaluated responsive bidder; from among those bidders who have fulfilled the criteria mentioned below.

- (a) The vendor should be an active tax payer. Documentary evidence to be provided.
- (b) The vendor should be in business for not less than 3 years. Documentary evidence to be provided
- (c) Firm should be registered with the income tax department. Documentary evidence to be provided
- (d) Vendor should be Sales Tax registered. Documentary evidence to be provided
- (e) The vendors/suppliers/manufactures who found the lowest amongst bidders will be bound to show sample articles to the bid committee to monitor quality, specifications and design given in this document. Contract will be awarded subject to the satisfaction of the bid committee.

Single Stage One Envelope Procedure

- i. All procurement will be carried out as per PPRA rules 2014 (amended up to date) Single Stage One Envelope procedure and Purchase Order will be issued to the lowest evaluated responsive bidder.
- ii. Firms / companies / individuals not meeting the criteria mentioned above shall be considered as non-responsive bidders.

- iii. Sealed financial bid must be received on or before **22nd September, 2023** up to 1100 hours; and shall be opened publically at 11:30 hours on the same day in the presence of bidders who wish to attend at PIEDMC Head Office Sunder Industrial Estate Rai-wind Road Lahore.
- iv. Final Evaluated Lowest Responsive Bidder will be announced after the detailed evaluation.

Mandatory Requirements

(i) Name of Firm/ Company:-----

(ii) Name of Bidder:-----

(iii) Postal Address:-----

(iv) Office Phone No:-----

(v) Active Mobile No:-----

(vi) GST No:-----

(vii) NTN No:-----

(viii) Bid Security/Bank Draft/CDR:-----

Name of Authorised Person

Date of Submission

Official Stamp